

Church Fenton Parish Council

Minutes of the Meeting of Church Fenton Parish Council held on Thursday 19th July 2018 at the Village Hall, Main Street, Church Fenton

Present: Cllr Ross Higham (Chair), Cllr Jo Mason, Cllr Andrew Mason, Cllr Craig Blakey, Cllr Stuart Spensley

SDC Cllrs Keith Ellis, Richard Musgrave

Jeremy Sherlock (Clerk)

26 members of the public

32. Apologies, Declarations, and Dispensations

Apologies - Cllr Sarah Chester – family issues; Cllr Rebecca Hunt – childcare issues

33. Public Session

Concerns were raised about increased parking near to the Station. It was agreed that this would be an agenda item on the next meeting.

A query was raised about the position on the proposed development on the land next to the Parish Church

A request was made for the Parish Council to ask Selby DC to enforce the covenant relating to a hedge that adjoins Northfield Terrace

34. Reports

Cllr Ellis advised that he and Cllr Musgrave were holding a meeting regarding the Mint Festival with the Licensing Officer Chief Executive and Solicitor on 23rd July. This issue was dealt with further under item 37a.

Cllr Musgrave advised that the reserved matters application for the land next to the Church is still at informal consultation stage. The number of dwellings proposed by the applicant has reduced from the initial submission, and discussions are underway regarding design.

35. Minutes of the Meetings held on 12th June, 20th June and 21st June 2018

It was agreed that the minutes of 21st June should be amended to note that Cllr Blakey left the meeting for a short period during item 21.

Resolved that the minutes of 12th June, 20th June and 21st June (with the agreed amendment) represented a true record of the meetings.

36. Matters Arising

None.

37. For Discussion

a. **Mint Festival** – this event remains planned for 22nd September with up to 15,000 people anticipated to attend. The organisers need to produce a Safety Management Plan which is then considered by the Selby DC Licensing Officer following advice from the Safety Advisory Group which includes representatives from Selby DC, North Yorkshire CC and the Police. The decision is anticipated in August. If residents wish to raise issues or concerns they should contact the Licensing Officer at Selby DC. Councillors have a meeting on Monday with the Airport and event organisers to find out more information. A query was raised about whether the organisers were offering any benefits to the local community.

Concerns were expressed about the potential impact of an event of this scale on the local community.

Resolved that the Clerk (in consultation with Councillors) submit an objection to the proposed Mint Festival on the following grounds:

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- Limited highway and access infrastructure
- Public nuisance
- Precedence of problems at previous events
- Lack of community benefit

b. **Budget** – the Clerk had prepared a revised budget for 2018-19. These include the implications of the committed capital expenditure and have been revised where actual expenditure is known. The first section covers general revenue expenditure. The only flexible budget is the Projects budget, though c£6,900 of this is committed to leave a balance of c£7,165. It was originally intended to fund further street light works through this budget, but Councillors will need to consider the Neighbourhood Plan and Village Hall items on this agenda.

A grant application was submitted to pay for the Neighbourhood Plan which was unsuccessful. It is possible that a resubmission, may be successful, but an alternative budget needs to be agreed if the Plan is to be completed.

Sandwath is a ring fenced budget and little changed.

The capital figures are the amounts approved by DHCLG – the actual amounts may be different.

The Capital Servicing shows a surplus. This is due to rent being received in advance so that there are adequate funds to pay PWLB by Direct Debit. This will change once actual amounts and dates of drawdown are known. The Bond is not shown as this would be ring fenced income placed in an Interest bearing account

Resolved that the revised budget for 2018-19 be approved.

BUDGET 2018-19	Budget 2018-19	Revised Budget July 2018		Budget 2018-19	Revised Budget July 2018			
General Funds			Budget Head			Capital		
Carry forward	£8,037	£13,774	Reserve	£5,000	£5,000	White Horse		£510,000
Precept	£20,500	£20,500	Salaries	£5,280	£6,500	Community Shop		£359,000
Selby DC Grant	£379	£379	Administration	£1,750	£1,750	Total		£869,000
Recovered VAT	£2,000	£3,000	Audit	£350	£350			
Interest	£350	£350	Insurance	£1,000	£837			
NYCC Grant	£175	£175	Repairs and Maintener	£8,200	£8,200	Capital Servicing		
CIL	£5,408	£5,408	Projects	£7,761	£14,065	Rent		£22,299
			Electricity	£1,600	£976	Insurance Rent		£601
	£36,849	£43,586	Neighbourhood Plan	£500	£500	TOTAL		£22,900
			Unallocated CIL	£5,408	£5,408			
						Expenditure		
				£36,849	£43,586	Loan Charges		£16,015
						Insurance		£601
Neighbourhood Plan			Sandwath endowment			VAT		£2,918
Grant	£4,400		Funds			TOTAL		£19,534
Expenditure	£4,400	£4,400	Carry Forward	£26,800	£26,841			
				£26,800	£26,841	Balance		£3,366
Balance	£0	-£4,400	Budget					
			Insurance	£450	£423			
			Grass cutting	£300	£300			
			Inspection and main	£500	£500			
				£1,250	£1,223			
			Sandwath Balance	£25,550	£25,618			

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- c. **White Horse** – the acquisition of the building has been completed with the lease to the CBS signed in parallel. Some work has been undertaken on the building on a voluntary basis. The CBS are close to finalising the tenancy to operate the building. Funding for the refurbishment of the building will need to be considered at the next meeting
- d. **Community Shop** – concerns were expressed that exchange had still not taken place. The Clerk reported that the independent valuer had set a Bond of £20,000 which had been agreed by CFCS. The vendors had requested completion for the end of September. Documents were nearing completion to allow the exchange to proceed in parallel with the CFCS intention to lease once the purchase is completed.

Cllr Andrew Mason and Cllr Jo Mason apologised for their absence for the remainder of the meeting due to a prior commitment and left the meeting.

- e. **Speeding** – Cllr Andrew Mason was taking a lead on this so it was agreed to defer the item to the next meeting.
- f. **Neighbourhood Plan** – the Awards for All application had been unsuccessful. Unfortunately the letter advising of this had not been received until followed up by the Clerk. The decision letter indicated that a revised application may be successful, so it was agreed to revise and resubmit. In the meanwhile the Clerk recommended that the Council should agree an interim budget pending so that progress on the Plan could continue.

Resolved that:

1. **The Awards for All application be revised and resubmitted.**
2. **A budget of £1,000 be approved to allow continued progress on the Plan.**

- g. **HS2** – Councillors held a meeting last week with the engineering consultant who has been advising the Council. He has prepared a revised proposal which would reduce the impact of the rail line. It is now likely that the proposed HS2 route will be used to create a by pass to Church Fenton junction as part of the Trans Pennine improvements. Network Rail are expected to announce their intentions in the autumn. If this progresses it would be in advance of HS2 works. It was agreed to await this announcement before consulting further on any possible alternatives.

HS2 have arranged for drop in sessions in the Village Hall for the 1st Thursday of the month for the next 3 months.

- h. **Old School Field** – the Clerk has been approached by Jigsaws Nursery about the use of the Old School Field for outdoor activities during Nursery opening hours. They would erect some picnic tables and some permanent or temporary fencing. The Clerk advised that if the Council wished to pursue this it could be in the form of a licence. Some concerns were expressed about the impact on existing users of the site who use it for dog walking.

Resolved that the Clerk consult with the community and report back to the next meeting.

- i. **Village Hall** – the Clerk reported he had received an invoice from a contractor for electrical works at the Village Hall. Whilst the Council had at a previous meeting discussed assisting with these works no decision was taken and there is no budgetary provision. It was felt inappropriate to fund works retrospectively.

Resolved that the Clerk advise the Village hall Committee that these works cannot be funded.

- j. **Clerk Overtime** - at the Council meeting on 17th May 2018 the Council agreed to increase the Clerk's hours from 4 hours per week to 5 hours a week from 1st April 2018 to 30th September

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2018 to acknowledge the additional workload created by current Council activities. The various issues being dealt with have not been straightforward and these revised hours have been exceeded by 20 hours since 1st April. At the hourly rate of £14.63 the additional cost would be £292.60.

Resolved that an overtime payment of £292.60 be approved

38. For Information

Selby DC have offered litter bin stickers which advise that the bins can be used for bagged dog waste. It was agreed to request a supply.

Selby DC licensing have sent a letter about a consultation on gambling policy.

39. Planning

Applications to be considered:

2018/0765/HPA - Proposed demolition of existing outbuildings and construction of new rabbit enclosure at Kennel Garth Farm, Nanny Lane, Church Fenton

Resolved that no objections be raised

2018/0673/OUTM – Hybrid application for (1) Full planning permission for the erection of a building for creative, digital and media use and associated works, including parking, servicing and access; and permanent change of use of existing buildings to commercial TV and film studios and associated services and activities; and (2) Outline planning permission, with means of access to be considered, for the development of a creative, digital and media industries employment park and film studios (including A1, A3, D1 and C1 use class buildings), open space, landscaping, car parking and ancillary works at Leeds East Airport, Busk Lane, Church Fenton

Resolved that Selby DC be advised that the Council do not object to the proposal in principle, but that there is a need for a comprehensive plan for the Airport that allow proper consideration of planning and highway issues in a comprehensive rather than piecemeal fashion

40. Finance

a. Clerks Report - an up to date receipts and payments analysis has been undertaken. This shows a balance of £40,466.06. An analysis of general funds allowing for the Sandwath Endowment and CIL grant, shows the following:

Balance	£40,466.06
Sandwath endowment	(£26,201.83)
CIL	(£4,407.50)
GENERAL FUND BALANCE	£9,856.73

Resolved that the finance report be noted

b. Payments

Fenton in Focus	Newsletter	£28.00
Nick Mossman	Noticeboards	£150.00
Came & Company	Insurance (White Horse)	£400.91
Sanderson Weatherall	Bond Advice	£234.00
Sherburn-in-Elmet PC	Grass Cutting	£403.89
Sherburn-in-Elmet PC	Grass cutting (Sandwath)	£22.42
Freeths LLP	SDLT etc	£10,935.00
Plan Ahead Communities	Neighbourhood Plan	£250.00

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J Sherlock	Salary	£272.20
S Fisher	Salary	£102.69
HMRC	Tax	£132.00
SADRUG	Subscription	£10.00
M Richardson	Website	£125.00

Resolved that the above payments be noted

41. Representatives Reports

Cllr Blakey reported that there would be temporary traffic lights in Busk Lane in the near future.

42. Agenda Items for Next Meeting

White Horse refurbishment, Old School Field, Neighbourhood Plan, Speeding, HS2

43. Date and time of next meeting – Thursday 20th September at 7:30 at the Village Hall, Main Street, Church Fenton

Meeting closed at 9:15 pm

Jeremy Sherlock; Clerk; clerk@church-fenton.net; 07981 371937