

Church Fenton Parish Council

Minutes of the Meeting of Church Fenton Parish Council held on Thursday 19th January 2012 at the Village Hall, Main Street, Church Fenton

Present: Cllr Stephen Johnson – Chair
Cllr Jo Mason
Cllr Andrew Mason
Cllr Craig Blakey
Jeremy Sherlock (Clerk)
6 Members of the public
Cllr K Ellis (Selby DC)
2 PCSO's

107. Apologies and Declarations

Apology from Cllr Chris Dibbs - illness

112e Councillor Co-option

It was agreed to bring this item forward.

It was reported by the Clerk that the notice of vacancies had expired for the 2 Council vacancies, and that the Council was free to co-opt. An expression of interest has been received from Kate Bennett.

Resolved that Kate Bennett be co-opted to the Council

Cllr Kate Bennett signed the declaration and took part in the rest of the meeting.

112a Anti-Social Behaviour

In view of the attendance by PCSO's Adam Wood and Kelly Vause it was agreed to bring this item forward.

Adam Wood has replaced Caroline Ward as lead contact for Church Fenton. Kelly Vause is Tadcaster based. Recent anti-social behaviour reported includes a noisy party, an egg thrown at a window, use of laser pens near the airport as well as the playground graffiti. On the whole these appear to be isolated incidents, and the area is otherwise quiet.

They reported that the non-emergency number is now 101.

The PCSO's were thanked for their attendance and they left the meeting.

108. Public Session

Footpaths: Kenny Smith reported that he had spoken to Aiden Rayner from NYCC with regard to the path west of Oakwood Close. Aiden has advised that the hedge will be cut in about 1 month's time, the gate will be inspected w/c 23.1, and the remaining rubbish will be removed.

There is a static caravan on path 17 which has been reported to Selby DC. A footpath diversion is being pursued.

The cricket club have erected nets (which were funded by S106) across path 9. It was agreed that the Clerk should write to Chris Horbury at the Cricket Club asking them to resolve the issue.

The footpath between Oakwood Lane and Church Lane needs attention. It was agreed to consider this further at the next meeting.

Precept: A number of issues were raised regarding the 2011-12 precept and Council activity:

- It was noted that an incorrect figure for the increase had been included in Chapel Chat – it

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should have been around £1.50 per year for a Band D taxpayer

- The reserves level is recommended to be between 25% and 100% of the precept. In the light of current risks, the Council have agreed to maintain reserves at nearer to the 25% level.
- It was believed that the Millennium Committee had provided funds for the Common Lane sign. The Clerk advised that there is no documentary evidence for this. The sign will be erected in the near future
- A collection has been made to contribute to the cost of the Xmas tree. C £97 income has been received which Cllr Blakey will pass to the Clerk.
- The budget set prior to the financial year had not included the cost of wiring up the lights. The Council have also agreed to fund additional lights in future years.

109. Reports

Cllr K Ellis reported that there was an east area Community Forum at Riccall on 15.2.11. Stephen Johnson agreed to attend.

Cllr Ellis has also spoken to the County Councillor regarding traffic calming with regard to a 20mph limit in the centre of the village, and moving of the 30mph signs along Common Lane towards Barkston Ash.

110. Minutes of the Last Meeting

Resolved that these represented a true record of the meeting.

111. Matters Arising

None

112. For Discussion

- b. **Traffic calming**- a monitoring box will be available in 4-5 weeks' time.
- c. **Sandwath Estate Play area** – The Clerk circulated a paper which covered the following:
 - The Sandwath estate Play Area was transferred to the Parish Council on 21 December 2011, though Land Registry documentation has not yet been received.
 - S106 Endowment – the £38,676.66 that was included in the original S106 towards maintenance has been requested from Selby DC. This needs to be separately accounted for, budgeted, and invested appropriately.
 - Grass Cutting – a cost for grass cutting has been negotiated, and will be added to the current contract.
 - Insurance – the site will be added to the Council's insurance.
 - Inspection – an inspection of this site and Main Street has been commissioned. These will be continued on an annual basis.
 - Litter and Bins – the general tidying and litter picking on this site has been added to Tony Freeman's duties.
- d. **Changes to Selby District Core Strategy** – this has been changed to transfer some of the housing allocated to Selby to the sustainable villages, which will filter through to the SADPD. Comments are requested by 15th February. It was agreed that there was no need to amend existing comments. These will be posted on the website.
- f. **Meeting Timetable** – the following dates for 2012-13 were agreed:
17th May (Annual Meeting and Parish Meeting), 21st June, 19th July, 16th August, 20th September, 18th October, 15th November, 20th December, 17th January, 21st February, 21st March, 18th April

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- g. **Sign on Brackenhill Lane** – a representation had been received from Ryther PC regarding the village boundary sign which had been erected in the wrong place. The Clerk had received an estimate of £500 from NYCC to relocate it. It was felt that this was not a financial priority, but that it should be relocated when it need repairing or replacing.

Resolved that the Brackenhill Lane parish boundary sign be relocated when it needs repairing or replacing.

Resolved that additional bins would be provided in Sandwath Estate and Oakwood Close

- h. **Footpath Display map outside Village Hall** – deferred to the next meeting

113. For Information

Nothing received

114. Planning

Applications for Consideration

2011/1128/LBC – Listed building consent to replace 2 ground floor windows to the front elevation with identical windows at Ingledene, Main Street, Church Fenton

Resolved that no observations be made

Applications Approved by Selby DC:

2011/1167/HPA – Erection of a detached garage following the demolition of existing garages – Station House, Sandwath lane, Church Fenton

Applications Withdrawn/Refused

None

115. Finance

- a. Clerk's Finance Report

The Clerk had circulated a financial report.

The balance at the end of this month (including payments on this agenda) is £6,626.81. The outturn forecast has been reduced mainly due to not including the cost of erecting the Christmas lights in previous forecasts. Allowing for S106 and VAT recovery the balance is £10,538.49.

There is a need to transfer some funds from the Reserve Account to the Current Account to cover cash flow to the end of the financial year. Approximately £4,000 will be recovered early in the next financial year through claiming the balance of S106 due on the Bowling Club extension, and through the VAT claim.

In the Bank reconciliation there is a payment recorded in 2010-11 to Selby DC for £167.50 which has never been cashed. I would assume that this was drawn for the planning application for the Cricket Club access, but that this was never submitted. In these circumstances I consider that this sum can be added back into the accounts.

Resolved that:

£4,500 be transferred from the Reserve Account to the Current Account to cover cash flow up to the receipt of the 2012-13 precept.

The payment to Selby DC for £167.50 be treated as cancelled, and the sum added back to the Accounts.

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b. Payments

J Sherlock – September wage – £229.49

T Freeman – September wage - £301.60

SLCC – Subscription - £7.20

Village Hall hire - £144.00

Church Fenton Xmas Party Fund - £100.00

Agimech – Xmas tree - £251.28

Mr D Bell – DB Electrics – lighting - £1215.00

Mr P Townend – fencing, Common Lane etc – £2189.00

NYCC – Grit Bins – £300.00

Playdale Playgrounds – playground deposit - £4654.80

Resolved that the above payments be noted

c. Income

None

116. Representatives Reports

Cllr Jo Mason has a further meeting with Network Rail and Environmental Health regarding the track alarms. Environmental Health are considering whether it is a statutory nuisance.

Cllr s Johnson will arrange for a screen to be set up in the Village Hall for future meetings.

117. Clerks Report

The Clerk has attended a seminar on neighbourhood Planning, and will report further at the next meeting.

An updated asset register was circulated. Councillors agreed to divide up responsibility for quarterly inspections of land holdings etc.

The new street lighting arrangements are in place. Ant faults should be reported to the Clerk.

Pen portraits are still awaited from some Councillors.

118. Agenda Items for Next Meeting:

Oakwood Lane/ Church Lane footpath

Footpath map

Neighbourhood Planning

Jubilee meeting

119. Date and time of next meeting – Thursday 16th February at 7:30 at the Village Hall, Main Street, Church Fenton

Meeting closed at 9:10 pm

Jeremy Sherlock; Clerk; clerk@church-fenton.net; 07981 371937