

## Church Fenton Parish Council

### Minutes of the Annual Meeting of Church Fenton Parish Council held on Thursday 19<sup>th</sup> May 2011 at the Village Hall, Main Street, Church Fenton

Present: Cllr Stephen Johnson – Chair  
Cllr Andrew Mason  
Cllr Jo Mason  
Jeremy Sherlock (Clerk)  
7 Members of the public  
2 visitors

1. Appointment of Chair

Stephen Johnson was nominated initially for a 3 month period so that it can be reviewed once additional Councillors are co-opted.

**Resolved that Cllr Stephen Johnson be appointed as Chair initially for a 3 month period**

2. Appointment of vice Chair

Andrew Mason was nominated

**Resolved that Andrew Mason be appointed as vice Chair**

3. Apologies and Declarations

None

4. Public Session

- a) S106 money for cricket club/ bowls club – the clerk has this in hand and will submit a report to the Council shortly
- b) A question was raised about the location of the Christmas lights. The clerk will check with Jill Wilkinson.
- c) Selby District Local Plan – the Clerk will check with the Council with regard to next steps.
- d) A parishioner reported that a sign prohibiting vehicles and dogs in the skate park is missing.
- e) Issues were raised about motorcycling on the bridle path, and poaching. This can be reported to the police who will take action.
- f) Damage to the Sandwath Lane Village sign was discussed. Cllr Jo Mason advised that this will be replaced by a “millennium” style sign on the other side of the road in a less vulnerable location.

5. Reports

Community Police – advised that there have been no incidents in the last 30 days. They are currently running initiatives on cycle stamping and saddle stamping. They have dealt with a complaint about parking at the school, though the situation is a lot better than many other schools.

District Councillor – thanked voters for support at the recent election. Advised of the forthcoming Community Engagement Forum. Grants are currently available from the Council for community activity.

6. Minutes of the Last Meeting

**Resolved that these represented a true record of the meeting.**

7. Matters Arising

None

8. For Discussion

## Church Fenton Parish Council

- a. **Co-option of additional Councillors** – only 1 nomination form has been received to date, though there are a few days to the closing date. An additional form was submitted at the meeting.
- b. **Millennium Sign and Fencing, Common Lane/ Sandwath Lane** – Cllr Jo Mason reported that planning permission for the sign has lapsed, but that this is unlikely to be a significant issue. The site/ design has been agreed with highways, so the proposal is now in a position to proceed. Some funds will be required for construction etc.

**Resolved that an allocation of up to £400 be approved for the Common Lane sign**

Cllr Jo Mason will also investigate the fencing issue with highways and Network Rail and will report back in 2 months with proposed actions.

- c. **Former School Playground** – concern had been raised about these works blocking pedestrian access. This was for a short period and has now been resolved
- d. **Play Area, Sandwath Drive Estate** – RSS will carry out the works this week. Once they have issued a completion certificate the area can be adopted, and the S106 funds for maintenance released.
- e. **Society of Local Council Clerks** – it was agreed that membership by the Clerk would be very useful.

**Resolved that the subscription of £72 per year (plus £5 joining fee) be agreed.**

9. Request for representatives on the Village Hall Committee

It was agreed that this should be deferred to the next meeting once additional Councillors are co-opted

10. Planning

Applications for Consideration

2011/0372/HPA - Single storey rear extension to provide new utility room and boot room, replacement windows, internal alterations and external works at Oakdene, Brackenhill Lane, Church Fenton

2011/0446/HPA – Erection of a 2 storey extension following demolition of a single storey extension at Rose Hill Cottage Farm, Hall Lane

2011/0406/HPA - Single storey rear extension at 6 Appletrees, Main Street#

**Resolved that no observations be made on the applications**

Applications Approved:

Retrospective change of use of workshop from repairs and maintenance of agricultural machinery to B2 use including MOT servicing at Builders Store, Willow Farm, Common Lane

Applications Withdrawn/Refused

None

11. Finance

- a) The Clerk has prepared a letter for the Council to transfer the contact address so that statements etc can be received.
- b) An asset registered has been traced, though this lacks detail, and some assets.
- c) **The following payments were agreed:**

**J Sherlock – salary - £229.49**

**T Freeman – salary - £247.87**

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**J Sherlock – computer - £299.98**

**Yorkshire Local Councils' Association – £308.00**

It was agreed that the Clerk contact the Selby Rail Users group to check their current activity before the subscription is renewed.

12. Income

A refund of £70 has been received from the Village Hall Committee due to overpayment.

13. Representatives Reports

- a. Network Rail are using a new very noising warning alarm. Cllr Jo Mason is pursuing with network rail.

14. Agenda Items for Next Meeting on Thursday 16<sup>th</sup> June 2011 at 7:30 pm:

4 Years Parish Council Plan

Neighbourhood Watch

Meeting closed at 9:10 pm

**Jeremy Sherlock**

**Clerk**

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