

Minutes of the Annual General Meeting of Church Fenton Parish Council
held on 17th May 2007 following the Annual Parish Meeting
at The Village Hall, Church Fenton

Present - Cllr A Wharton (Chair)

- Cllr S Peacock
- Cllr Mrs M Robinson
- Cllr I Wrightson
- Cllr C Blakey
- Cllr Mrs C Morbey

The Clerk confirmed that all members had signed the Declaration of Acceptance of Office.

1. Election of Chairman

It was proposed by Cllr Wrightson that Cllr Wharton be elected as Chairman. This was seconded by Cllr Mrs Morbey and agreed unanimously. No other member wished to stand for this position. Cllr Wharton was duly elected and signed the declaration.

It was proposed by Cllr Mrs Morbey that Cllr Wrightson be elected as Vice Chairman. This was seconded by Cllr Mrs Robinson and agreed unanimously. No other member wished to stand for this position. Cllr Wrightson was duly elected.

Cllr Wharton talked through a number of issues which he is hoping that the Parish Council can implement in the forthcoming year. A copy is attached.

2. Apologies and Declarations of Interest

There were no apologies. There were no declarations of interest.

3. Public Session

A resident advised that she was concerned with over growing hedges in the village which are encroaching onto the pavements. The Clerk will address this issue.

A resident asked for clarification on why the Parish Council is trying to obtain Quality Parish Council status. Members advised the reasons behind this and advised that an information booklet could be shared with residents, which gives more information on this subject.

4. Statutory matters

a) Financial Regulations – It was proposed by Cllr Wrightson that the Regulations be reaffirmed and adopted by the Council. This was seconded by Cllr Mrs Robinson and agreed unanimously.

b) Standing Orders – It was proposed by Cllr Wrightson that the Orders be reaffirmed and adopted by the Council. This was seconded by Cllr Mrs Robinson and agreed unanimously.

c) Complaints Procedure – It was proposed by Cllr Mrs Morbey that the procedures be adopted by the Council. This was seconded by Cllr Wrightson and agreed unanimously.

d) Appointment of Representatives – Members agreed to appoint the following representatives:-

Village Hall – Cllr Wrightson, Cllr Mrs Robinson and Cllr Peacock. This was proposed by Cllr Wharton, seconded by Cllr Mrs Morbey and agreed unanimously.

Section 106 – Cllr Mrs Morbey, Cllr Mrs Robinson and Cllr Wharton. This was proposed by Cllr Wrightson, seconded Cllr Peacock and agreed unanimously.

Christmas Committee – Cllr Wharton, Cllr Blakey and Cllr Peacock. This was proposed by Cllr Wrightson, seconded Cllr Mrs Robinson and agreed unanimously. Retiring Cllr Herbert advised that he would continue

to be involved with this committee.

e) New Code of Conduct – Members agreed unanimously to adopt the mandatory elements of the new Code of Conduct.

5. Reports

District Councillor

Dist. Cllr Ellis advised that Selby District were currently looking into a report of fly tipping on Broad Lane and were hoping for a prosecution. A resident reported that a barrel of unknown liquid had been deposited near the old school. This will be looked into.

County Councillor

No report.

Community Police

The Clerk had received a report from Sergeant Fletcher advising the following:-

- a) Following the incident involving the Youth Bus in the village and arrest was made and the offender was due in court on 17th May, the outcome was not known at the time of the meeting. Fixed penalty notices were also issued that night for dropping litter and a public order offence.
- b) A vehicle has been seized under Section 59.
- c) There has been an increase in hi-visibility policing in the village, both on foot and mobile patrols.
- d) An Acceptable Behaviour Contract (ABC) has been agreed with an individual.
- e) A youth has been arrested for possession of a controlled drug and another youth has been arrested for a theft.
- f) Following complaints about youths playing football in inappropriate locations, the Police set up Operation Cap for a two week period. During this time, no issues were reported.
- g) Attendance has been outside the school to look at parking issues, but no offences were committed. However, a number of fixed penalty notices were issued to motorists for not wearing seat belts.
- h) British Transport Police (BTP) have increased their presence at the railway station, but no incidents have been reported.

6. Minutes of the Last Meeting

The minutes of the meeting held on 19th April 2007 were accepted as a true and accurate record of the meeting. Proposed Cllr Wrightson, seconded Cllr Mrs Robinson and agreed unanimously.

7. Matters Arising

- a) The Clerk has written to Selby District regarding the transfer of the play area into the ownership of the Parish Council. A reply is awaited as to how to move this matter forward.
- b) The Clerk advised that the re-direction service has been renewed and is working correctly.

8. Correspondence

For Discussion and Consideration

- a) Members considered the way in which they would communicate the vacancy for a Parish Councillor to the village. It was agreed that a notice would be put onto the notice boards and on the website. Any applications would be considered at the next meeting.
- b) Following the election of the new Council, the Clerk asked for confirmation as to who would be signatories on the account. It was agreed that all members would be included and the Clerk will arrange for a new mandate to be completed.
- c) Members discussed the newsletter from Selby District Council, which outlines 'What are your views on the Local Government Review and A Single Unitary covering the Existing North Yorkshire County area'. It was proposed by Cllr Mrs Morbey that the Parish Council should oppose the move to a Unitary Authority, and stay with the existing arrangements. This was seconded by Cllr Wrightson and agreed unanimously.
- d) Members looked at the response from NY Highways with regards to why the traffic calming has not been carried out in the village as promised. It was proposed by Cllr Wrightson that a further letter should be sent to Highways asking them to commence work on the areas of calming which have not generated any objections with immediate effect. Members were also interested to ascertain what the objections raised to the traffic calming were. This was seconded by Cllr Mrs Morbey and agreed unanimously.
- e) Members discussed how they would recover the remaining outstanding items belonging to the Council from the previous Clerk now an inventory of the received items has been collated. Further to the last meeting it was agreed that the Clerk would write through the solicitor to chase this matter.
- f) Members discussed the siting of the Youth Bus in the village and took on board residents concerns. It was proposed by Cllr Mrs Morbey that the Youth Bus should not visit the village in the future. This was seconded by Cllr Wrightson. Members voted and agreed by majority that they were in agreement with the proposal. The Clerk will write and advise the relevant authorities.
- g) Members were to discuss the application for an ASBO which has been on going, but due to recent events the Clerk advised that it would be appropriate to wait until further information pertaining to the matter was available.
- h) Members considered a number of letters which have been received from the primary school children in the village. In the letters the children outline what they like about the village and what they do not like. The issues raised that they do not like included drug use and not wanting to use the play area because of older youths congregating there. It was proposed by Cllr Wharton that a letter be sent to the school, thanking the children for bringing these matters to the attention of the Parish Council and extending an invitation for members of the Council to go into school to talk further to the children. This was seconded by Cllr Wrightson and agreed unanimously.
- i) The Clerk advised members that an annual update had been received with regards to the Section 106 funds held by Selby District for the village. This currently stands at £13966.09. Cllr Mrs Morbey advised that this money was being used towards the purchase of the cricket pitch, but the balance of funds required was due from the Sandwath development. The Sandwath development releases £42,000 on occupancy of the 42nd house, but at present there are only 32 houses occupied. Cllr Mrs Morbey is currently working with Selby District to access the exact position.

For Information

- a) The Playing Field Magazine
- b) Thank you letter from Tadcaster Swimming Pool for the donation to the Free Swim Initiative and confirmation that the new programme will be distributed to the Primary School for the holiday period.

9. Planning

Applications for Consideration

2007/0351/FUL - Erection of a conservatory to the rear, The Barn, 2 Church End View, Church Fenton

APPLICANT - GOLDSMITH

COMMENTS - No objections

Applications Approved

None.

Applications Withdrawn/Refused

None.

10. Finance

Balance and forecast as at 30th April 2007 - £12080.93

The following accounts were passed for payment. Proposed Cllr Mrs Morbey, seconded Cllr Mrs Robinson and agreed unanimously:-

- a) J Bradley – salary April 2007 - £214.50 (827)
- b) YLCA Membership - £208.00 (828)
- c) Mazars – External Audit - £364.25 (829)
- d) YLCA – postage - £2.15 (830)
- e) Allianz Cornhill- insurance - £561.40 (831)

Income

1st Installment of Precept - £4850.00

11. Representatives Reports

- a) Cllr Herbert advised that the bowling club, following attempted break-ins had now installed CCTV.
- b) It was noted that there are a number of outstanding repairs needed at the Railway Station. The Clerk suggested that members join the Selby Rail Users Group, who could look into this matter on behalf of the Parish Council. Members agreed to put this onto the next agenda for discussion.

12. Clerks Report

The Clerk updated members on the following points:-

- a) Streetlighting – a meeting is being arranged with the contractor to finalise the installation of three of the streetlights.
- b) An acknowledgment has been received from Selby District with regards to the request to transfer the ownership of the play area.
- c) Accounts – Work is currently underway. A couple of bank statements have been re- requested as these are missing.
- d) Broken Glass – a report has been received that there is some broken glass on the play area. This has been reported to Selby District, who will undertake it's removal.
- e) The grass cutting contract has now been arranged, and the grass will be cut regularly.

- f) Deeds have been requested from North Yorkshire to enable the valuation of Parish land to be undertaken.
- g) North Yorkshire have advised that a number of streetlights on the Sandwath development have been connected. The Clerk asked for a resident's help to check this after dark.
- h) The footpath between Oakwood Close and Church Street has now been cleared.
- i) The Bus Shelter repair is still outstanding and will be chased.

13. **Agenda Items for Next meeting**

- a) Vibration from trains affecting houses on the Sandwath Development
- b) Installation of a Mosquito system to tackle anti social behaviour
- c) Neighbourhood Watch
- d) No Cold calling
- e) Funday
- f) CCTV
- g) Selby Rail Users Group
- h) Annual Report from Village Hall
- i) Draft Rights of Way Improvement Plan
- j) ROTA for Play Park
- k) Parish Council Vacancy

The meeting was closed at 9.10 p.m.

Part II

- a) Following the last meeting, a new contract of employment has been drawn up and was duly signed by all parties.

The meeting was closed.